Linn-Benton Community College
6500 SW Pacific Boulevard
Albany, OR 97321
Phone: (541) 917-4787
E-mail: cwe@linnbenton.edu

**Linn-Benton**
**Community College**

**Term:**  ☐ Fall  ☐ Winter  ☐ Spring  ☐ Summer  _____ Year                Date: _____

# COOPERATIVE WORK EXPERIENCE
# STUDENT SELF-EVALUATION OF WORK-RELATED SKILLS

_____          _____          _____
**Student Name**                                  **CWE Training Site**                                  **CWE Employer/Supervisor**

**DIRECTIONS:**

**Before you begin your CWE**:  Review the work-related skills below prior to working. You and your supervisor will complete separate evaluations on these work-related skills.

**At the end of your CWE**:  Using the criteria below, please evaluate yourself, sign (only if submitting paper form), and date.  **If using Moodle submit online through Moodle**, otherwise submit to the CWE Office by fax, email, or in person.

| | |
|---|---|
| **(4)** | **Exceptional** – Demonstrates exceptional performance. Among the very best. |
| **(3)** | **Exceeds Expectations** – Performs with little or no supervision. Looks for ways to achieve excellence. |
| **(2)** | **Meets Expectations** – Performs consistently well with supervision. Completes assignments and tasks on time. |
| **(1)** | **Below Expectations** – Requires much supervision. Inconsistent performance. |
| **(NA)** | **Not Applicable or Observed** |

| | | 4 | 3 | 2 | 1 | N/A |
|---|---|---|---|---|---|---|
| ADAPTABILITY | | ☐ | ☐ | ☐ | ☐ | ☐ |
| SELF-AWARENESS | | ☐ | ☐ | ☐ | ☐ | ☐ |
| COMMUNICATION SKILLS | Written | ☐ | ☐ | ☐ | ☐ | ☐ |
| | Oral | ☐ | ☐ | ☐ | ☐ | ☐ |
| INTERPERSONAL SKILLS | Public | ☐ | ☐ | ☐ | ☐ | ☐ |
| | Co-workers | ☐ | ☐ | ☐ | ☐ | ☐ |
| | Supervisor | ☐ | ☐ | ☐ | ☐ | ☐ |
| ANAYTSIS / SOLUTION MINDSET | | ☐ | ☐ | ☐ | ☐ | ☐ |
| SOCIAL / DIVERSITY AWARENESS | | ☐ | ☐ | ☐ | ☐ | ☐ |
| ENTREPRENEURIAL MINDSET | | ☐ | ☐ | ☐ | ☐ | ☐ |
| COLLABORATION | | ☐ | ☐ | ☐ | ☐ | ☐ |
| SELF-MOTIVATION & INITIATIVE | | ☐ | ☐ | ☐ | ☐ | ☐ |
| DIGITAL FLUENCY | | ☐ | ☐ | ☐ | ☐ | ☐ |
| EMPATHY | | ☐ | ☐ | ☐ | ☐ | ☐ |
| RESILIENCE | | ☐ | ☐ | ☐ | ☐ | ☐ |
| JOB KNOWLEDGE & SKILLS | | ☐ | ☐ | ☐ | ☐ | ☐ |
| JOB PERFORMANCE | Adequate output | ☐ | ☐ | ☐ | ☐ | ☐ |
| | Accurate and timely | ☐ | ☐ | ☐ | ☐ | ☐ |
| | Acceptable quality | ☐ | ☐ | ☐ | ☐ | ☐ |
| | Follows safety regulations | ☐ | ☐ | ☐ | ☐ | ☐ |
| OVERALL PERFORMANCE | | ☐ | ☐ | ☐ | ☐ | ☐ |

What are my strengths? _____

_____

In which areas can I improve? _____

_____

Student Signature: _____  Date: _____

Updated: 08/2023