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**COOPERATIVE WORK
EXPERIENCE “PREFLECTION”
QUESTIONS**

Name: _____ CWE Work Site: _____ Date: _____

1. Research the specific organization in which you are working.

a. What is the history of the specific organization in which you are working? What is its Mission and Values Statement?

b. Who are the customers?

c. What are the products or services?

d. What policies or guidelines apply to you in your CWE position?
(for example: issues of confidentiality, safety, non-disclosure of information, etc.)

2. What technical skills do you hope/expect to learn during your CWE?

3. Look at the following list of “Work-Related Skills” (“soft skills” or “professional behaviors.”)

Write down the top three you think you will most need/want to work on and how you plan to do that.

Adaptability	Self-Awareness	Written Communication Skills	Oral Communication Skills	Analysis / Solution Mindset
Social / Diversity Awareness	Entrepreneurial Mindset	Collaboration	Self-motivation & Initiative	Digital Literacy
Interpersonal Skills with Co-Workers	Interpersonal Skills with Supervisor	Interpersonal Skills with Public	Empathy	Resiliency

4. What questions could you ask your supervisor and colleagues in order to prepare you better to be successful in your CWE?