

## Reduced Course Load Request Form

### Personal Information

Last Name:	First Name:	
ID #:	Phone Number:	
Email Address:		
Number of LBCC credits after dropping:	Expected graduation term:	Term for RCL:

### Reason for Reduced Course Load Request ( Check one of the following.)

<b>Academic Reasons Final Quarter</b>	
<input type="checkbox"/> Initial difficulties with the English language  <input type="checkbox"/> Initial difficulties with reading requirements  <input type="checkbox"/> Unfamiliarity with American teaching methods  <input type="checkbox"/> Improper course level placement	<input type="checkbox"/> I am completing my program of study this term and will be graduating with a degree or certificate. I have provided an education plan from my academic advisor confirming that this is my final quarter.  <input type="checkbox"/> My major is: <input type="checkbox"/> AS _____ <input type="checkbox"/> AAOT _____ <input type="checkbox"/> AAS _____

### Student's Statement (Required)

Please write a brief statement to explain why you are to drop below the full course load.

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I request for the International Programs office to update my SEVIS record to reflect authorized part-time study for the reason indicated above.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_