

Executive Meeting

Wednesday, November 7th 2018

Called to Order at: 3:18 pm

Adjourned at 4:56 pm

Voting Members Present:

1. Shelby Pick - President/ Chair
2. Abigail Hardin - Legislative Affairs Director
3. Caleb Hedin - Financial Director
4. Brandon Whaley - Co-Community Outreach Director
5. Chris Byers - Co-Community Outreach Director
6. Jacob Senske - Communications Director
7. Justen Noll - Student Clubs and Engagement Director
8. Waldo French - Executive Assistant
9. Brent Cardenas - Volunteer Coordinator

Voting members not present:

10. Krystal Madrinan - Wellness Coordinator
11. Christina Fredrickson - Executive Assistant
12. Marta Nunez - Vice President

Advisors and Guests present:

1. Barb Horn - Advisor
2. Francesca Jacquez - Benton Center Coordinator (left at 4:01 pm)

Call to Order & Welcome:

1. Introductions
2. Attendance Check

Hearing of Guests and Special Reports:

1. Greg Hamann, LBCC President
 - a. Did not show

Action Items:

1. Approve Agenda
 - a. Jacob moves to add Soda Cans to the agenda; Brandon seconds. **Passes 8-0-1**
 - b. Brandon moves to approve the agenda; Waldo seconds. **Passes 8-0-1**
2. Approve Previous Meeting Minutes

- a. Abby moves to postpone passing past minutes until next week; Waldo seconds.
Passes 8-0-1
- 3. Google Hangout vs. FB Messenger
 - a. Waldo moves to make this a Doodle Poll online vote; Abby seconds. **Passes 8-0-1**

Discussion Items:

- 1. Vote OR Vote Campaign
 - a. Abby: It's all done. Thank you all who helped. With the voter registration we got over half way to our goal.
 - b. Shelby: Phone banking turnout was decent on the last day. We should not expect having university Vote Or Vote turnout. It helped a lot to have you. We really need to make sure we get our volunteers who signed up get involved with this next time.
- 2. Bulletin Boards
 - a. Jacob: Megan went around to all the boards. She wrote a list of all the boards and where they're at, and what kind of damage they have. We want to have a discussion about the future of bulletin boards. Some of the really messed up ones need to be replaced.
 - b. Brandon: Do you have pictures of the boards needing replaced? And how much do you think it will cost to replace them?
 - i. There are 3-4 that need replaced, I'm not sure how much it would cost.
 - c. Justen: I suggest numbering the boards so people know which boards they can post their information on. We should also have a contact list so anyone who puts up posters is responsible for taking them down. That way we can keep them accountable, and if they don't take them down they won't be allowed to post again.
 - d. Barb: Once any boards get taken down, they will not be put back up. The school is trying to get rid of them because they are hard to maintain. To keep them up, we need to maintain them.
 - e. Jacob: It costs a couple hundred per board. There are two of them that are unsalvageable.
 - f. Barb: We should get some out of surplus.
 - g. Brent: Is there the option of moving the ones that get weathered and moving them indoors?
 - i. Chris: They have weatherproof bulletin boards.
 - h. Shelby: We don't know where they're all at, they're in awkward positions, and they are hard to maintain. We should make a more organized system and only have a few. We need to clearly think this through. Do we want to put together a

subcommittee to work this all out? Placing, pricing, etc. needs to be figured out. We could even make this the gift. Who would like to be on the committee?

- i. Waldo, Justen, Jacob, Brent, Abby. Jacob is the Chair.
- ii. This will be a discussion item for our last meeting, and an action item for the beginning of next term.

3. Projects

- a. Jacob: I brought this up on Monday. We had a discussion concerning the VICE council helping people to feel included on campus. I've bounced ideas off of everyone. We don't think a policy change will make people change their minds. I want to present the option of not discussing a rule, but trying to implement a cultural change. I was thinking about a kindness initiative to create a better culture on campus. I think we need to create an environment of community and friendship. My plan is to implement a more inclusive campus through a bottom-up initiative to create kindness. I'm not sure how I'm going to do this. I have extended this discussion to everyone here finding something they are passionate about and creating their own change on campus. With everything that we are required to do, there is no real change we are expected to make. We benefit more from student money than students actually do, and we need to level that. We should all consider taking on a personal project to enhance the culture on campus. I know there are some problems with office hours etc., but we should give people a reason to want to be here, to motivate them. We need to support one another.
 - i. Justen: Our job here is to help others, but if we are just going through the motions we aren't going to genuinely make an impact. One avenue that could work is restructuring some of the positions in the bylaws. But something that should change during interviews is asking what they would like to do beyond what their position requires. Having some of these things in mind for the next team will create better change in the future.
- b. Jacob: I also want to point out that last year, something I was passionate about was putting on an open mic night. But I want you all to consider something more than events to make change, but if that's what you want to do that's fine, just try to consider something beyond that. We need to revive the feelings we had when we first got here.
- c. Shelby: You have a huge voice on campus, and something you can do to make a change is use your voice on councils, even if you can't vote. Take initiative, be the voice of other students.
- d. Brent: I feel like we've had a lot of talk about this kind of stuff, but we've already done a lot this term. I just don't want us to focus on what we haven't done, but

what we have done as well. I was thinking maybe we could list some big goals again and keep them posted.

4. Food/ Snacks- SLC Office

- a. Shelby: I put snacks in the bowl on Monday and they're already gone. I bought \$14 of chewy bars. I don't know if that's a good thing or a bad thing. I don't know if students were being greedy, or if student officers were, or?
- b. Justen: I was thinking we could keep the snacks kept away and they should ask for a snack.
 - i. Brandon: I don't think that would work. I think students would feel uncomfortable to ask.
- c. Shelby: Should we limit the snacks to just guests? Should we have a consistent budget? Should we have a certain amount set out each week and then when they run out, that's it for the week?
- d. Francesca: What's the purpose of the snacks?
- e. Shelby: Some students know that we have the LBLB, but they don't need a whole box, they just want a snack. And it doesn't make sense to just grab snacks from the LBLB. It's also to entice students to come in to the office.
- f. Brandon: What kind of foot-traffic has Megan seen with people going to the snack bowl?
 - i. Barb: I'll ask
- g. Shelby: I'm concerned because I put like 30 bars in the bowl and now they're almost gone.
- h. Waldo: So what are we considering?
- i. Justen: What we could do is estimate \$250 per term, \$25 per week, and keep it stored. Then when it's out it's out.
- j. Brandon: Let's open boxes throughout the week and ration them. Then play it by ear.

5. Upcoming Events

- a. Brandon: I've talked with the new event planners and they say Study Jam is doing good. The advertisements are going to be coming out, the posters have been sent to the printing center.
 - i. Shelby: I think we should have handouts to give to people personally.
 - ii. Barb: Do classraps.
- b. Shelby: Chareane has communicated with us and would like us to pay for a few tutors who are available by appointment only. She also wants us to communicate with departments personally.
 - i. Barb: It wouldn't cost that much, it's just a handful of tutors for the extended hours.

- ii. Brent: I wouldn't want to put a cap on the amount of money because we don't know how many students will be signing up for a tutor. And we should allow group tutoring.
- iii. Jacob: Another thing that Chareane has come up with, and we have done in the past, is having workshops to help students learn how to study more efficiently.
- iv. Shelby: Should we have another subcommittee to find instructors for this? We could give the instructors gift cards as a thank you.
 - 1. Brent: We should have a master list of departments and instructors who can be involved. I can create the list.
 - 2. Caleb: Don't get discouraged if instructors don't want to do this. I also don't know what the budget is going to be for this, or if we should have a budget.
 - 3. Jacob: Perhaps we don't tell them what they can get for helping, and then sending them a thank you letter and gift card.
- v. Shelby: The Event Task Force team needs to look through all the Study Jam suggestions that students have filled out.

*Student officers discussed how to accommodate, and whether or not their should be accommodations, for the students studying chemistry and physics in Madrone Hall. There is frustration having worked with Greg Moegler in the past.

- c. Thanksgiving Food Drive:
 - i. Brandon: We got student officers signed up for it. And then we had a volunteer sign up for it. I'm hoping for more.
- d. Return of the Term
 - i. Shelby: We need to figure out details for this event, and we need to get a budget.
 - 1. Brandon: We will figure this out the following Monday and discuss it on Wednesday.
- e. Soda Cans
 - i. Shelby: I got permission from Tarrell to have the soda can containers around campus. I sent you all the pictures of what I have in mind for using. We will have them locked so they can't be stolen, and we are going to have a sign that tells students what the funds are being used for. I want to have 5 of them in the major areas on campus. It would cost about \$55 to buy 5 of them. I still need to look up the price of locks. If this works out I think we should buy more.
 - 1. Brent: If we set it up to empty almost daily, it's going to be hard to maintain. It will be difficult to ask student officers to take them and get them returned.

Reports:

1. J-Board Report
2. Legislative Report
3. Financial Report
 - a. It should be in my task report, but Barb and I talked to Jess Jacobs so that we can have a budget that we can all see.
4. Council of Clubs Report
 - a. Justen: Were prepping for the last two meetings. We have a \$200 budget requirement so I'm trying to get everyone to plan ahead. There are a lot of co-op elements in the works. I'm attending different club meetings, and I will have reached out to 16 different clubs. One example of a co-op is redoing the storage room that houses LBLB and Hot shot; a collab between hot shot, CoC, and me.
5. Event Task Force Report
 - a. Brandon: I can't send emails out right now. I made a budget and I'm trying to find a time to go shopping for LBLB.
 - b. Chris: This week I started a project of cleaning out and organizing the ETF binder. What is not in the binder anymore is in a drawer. Marta and I met and she asked me how I'm doing about my position and I appreciated that. We also went over ETF bylaws.
6. Advisor Report
 - a. Barb: I've been working on all the receipts that y'all spent during Harvest Festival and the Halloween Party. I'm working with the manager of Hot Shot and we will be having a meeting about the Business Co-curricular taking over the Hot Shot.

Announcements:

1. LBCC Volleyball Game, Nov. 7th at 6:30 pm (Activity Center)
2. Board of Education Meeting: 6-8 pm, Nov. 28th
3. College Council Meeting: 3-5 pm, Dec. 6th
4. Vice Council: 3-4:30 pm, Nov. 8 th
5. Academic Affairs Council: 3-4:50 pm, Nov. 20th
6. UCWLC Women's Leadership Conference: April 12th -13th
7. Oregon Students of Color Conference: Nov. 16 th -18 th
8. Navigating Differences Conference: Dec. 4th and 6th
9. Thanksgiving Food Drive, Nov. 16th and 17th
10. Red Mom, Blue Mom, Nov. 15th 1-2 pm (Russell Tripp Performance Center-Takena Hall)

11. Day at the Capitol: 12:30 pm – 4:30 pm, Nov. 14th
12. Dismantling Toxic Masculinity: Nov. 13th at 2 pm Fireside Room (CC 211)
13. Scholarship Workshop: Nov 8 th 10AM-11PM in DAC
14. Free Clothing Event: Nov. 14 th 9AM- 2PM (commons)
15. Global Connections Club Hangout with LBCC's poet laureate, Waldo French:
November. 14th, 2 - 1 pm
16. "I Got Guns!" play by LBCC faculty Dan Stone: Nov. 9th ,10th , 16th, and 17th @ 7:30 pm and Nov. 17th at 2 pm
17. Peace Corp Presentation with Scott Roskelly: Nov. 15th from 2-3 pm in the DAC

Task Reports:

Student Leadership Council

ASLBCC Weekly Member Task Reports:

November 7th, 2018

Shelby Pick: President, Executive Council Chair

Hello!

Happy week Seven!

OSA Monthly Meeting:

Board of Education Meeting:

College Council Meeting:

Vice Council:

Academic Affairs Council:

UCWLC Women's Leadership Conference: October 26th- 28th and April 12th- 13th

Oregon Students of Color Conference: November 16th -18th

DON'T FORGET TO:

- + Do your Hot Shot training
- + Get your food handlers card
- + Get your ID Card
- + Get your training for the SLC office, LBLB, and know where the cage is and how it works

Sincerely,

Shelby Pick

Shelby Pick

President

Student Leadership Council

Linn benton Community College

slcpres@linnbenton.edu

(541)604-5586

Marta Nunez: Vice President, Judiciary Board Chair

I have been working on the Bylaws and making the changes. Also, I was trying to figure things out from the Community Outreach Director, since there is a lot things that I have questions for. I'm trying to see how things should be rolling. After week 8, I will be back doing stuff and getting to my hours and extra hours.

--

Marta Nunez

Vice President

Student Leadership Council

Linn-Benton Community College

5415703057

Brandon Whaley: Co-Community Outreach Director, Co-Chair of Event Task Force

Sincerely,

Brandon Whaley

Brandon Whaley

Community Outreach Director

Student Life and Leadership

Linn Benton Community College

Christopher Byers: Co-Community Outreach Director, Co-Chair of Event Task Force

Brandon and I have been discussing more training on my position. We have discussed times during winter break where we can work on our project of cleaning LBLB. I also started a project to clean out the event task force binder and organize it because it needed it. Marta and I met and she discussed how I am doing and how I feel about my new position which I appreciated. We also went over the by laws for the event task force

meeting together. I also messaged Davis Family Farms and sent them a gratuity message expressing SLC's appreciation for their generosity donating pumpkins for the Harvest Festival.

Thank you

Sincerely,
Christopher Byers

Christopher Byers
Community Outreach Director
Student Life and Leadership
Linn Benton Community College
(541)-368-0709

Abigail Hardin: Legislative Affairs Director

Hey everyone! This week I attended the first half of the College Council meeting, and at this meeting there was a lot of discussion about free speech and how to handle situations where folks on campus might cross the line into saying things that aren't protected by our 1st amendment, as well as how to facilitate change when there are instances that fall right in the middle (i.e. hate speech that technically isn't a threat and therefore isn't illegal, but still does not align with our college's values of inclusivity, etc.). There was also an update regarding the fallen soldiers statue that currently resides in the Veterans Resource Center, and that the statue will stay there unless there is an appropriate event on campus (the statue includes a fake rifle standing upright in a pair of boots with a helmet on top, but the rifle is realistic to the point where it may be a possible trigger for students on campus if it was placed in a more high traffic location).

Aside from the College Council meeting, Brandon and I attended the RPG Club meeting and gave a spiel about Voter Education and handed out voter guides to about 25 students. I passed around a sign up sheet for Monday's phonebank session (sadly did not get any volunteers :() and Sam, the club's president, was interested in being on our volunteer list for the future, so I will send Brent his contact info. Have a great weekend y'all!

Sincerely,
Abigail Hardin

Abigail Hardin
Legislative Affairs Director

Student Leadership Council
Linn-Benton Community College
Cell: (541) 659-0458

Caleb Hedin: Financial Director

-- Thanks

Caleb Hedin

Student Life and Leadership Finance Director

Linn-Benton Community College
6500 Pacific Blvd. SW Forum-121
Albany, OR 97321

slccommdir@linnbenton.edu

Office: (541)917 -4999 ext #4466

Cell: (541)619-5258

Jacob Senske- Communications Director

I'm working on ads. Should have them done Monday. Attended affordability council on Thursday. I'm working on a plan and a path for this team I look forward to presenting at our meeting on Wednesday. That's it.

Thank you,
Jacob Senske

Jacob Senske
Communication Director
Student Leadership Council
Linn-Benton Community College

Justen Noll: Student Clubs and Engagement Director

Hi everyone,

Council of Clubs hosted an Activity Day event on 10/31. 13 groups attended with the majority there for the whole time. Council of Clubs by-laws and other projects within Council of Clubs will be put on the forefront at the next meeting (11/14). Heather and I also have some problem

solving to do pertaining to Courtyard Lunches, meeting spaces, and more. I'm doing my best to help when I can with Vote OR Vote, all the SLC events, and more.

Sincerely,
Justen Noll

Justen Noll
Student Clubs and Engagement Director
Student Leadership Council
Linn-Benton Community College
slcoutreach@linnbenton.edu

Brent Cardenas: Volunteer Coordinator

This week I created a Ballot Box sign and poster 4 poster around campus. I contacted all volunteer emails I have available to me. I am trying to get volunteers for Vote OR Vote, Study Jam, and the Thanksgiving Food Drive. I am also asking people if they want to go on the trip to the capital with Barb. I have had one student respond so far. I also began talking with Krystal about two ideas I have for student engagement and student wellness. First, a team building/wellness activity where students can join SLC members in the weight room after our Executive meeting on Wednesdays. Second, somehow getting an affordable flu-clinic on campus for all students and specifically ones without insurance. I created a sign-up sheet and calendar event for the Thanksgiving Food Drive and still need to contact those who have already signed up to commit to specific hours. I am in constant contact with people interested in volunteering. I briefly helped Justen set up for Activity Day on 10/31. I am very impressed with the club and co-curricular participation this term and I believe Justen is a big reason for this.

Best,
Brent Cárdenas

Brent Cárdenas
Volunteer Coordinator
Student Leadership Council
Linn-Benton Community College
slcvolunteer@linnbenton.edu
Cell: 858-395-6887

Krystal Madrinan: Wellness Coordinator

Hi all,

This past week, I've been trying to work more closely with Active Minds. They had a table at both the PTK Halloween Party (which I helped out with in general) and activities day. They are still currently in a transitional phase and I'm doing my best to improve communication with the advisor. I'm also working closely with PTK to help out for the Thanksgiving food drive.

Regards,
Krystal Madrinan

Krystal Madrinan
Wellness Coordinator
Student Leadership Council
Linn-Benton Community College
[503-607-4969](tel:503-607-4969)

Waldo French: Co- Executive Assistant

Hello all!

Last Friday was the Benton Center Halloween Party and it was stressful, but so much fun and very lovely. We had about 75 attendees. Thank you for approving the money for this successful event, it was well worth it. The games, prizes, food, candy, and everything else was awesome. The Harvest Festival was very lovely as well. Other than that, It was a slow week for the most part. I changed my office hours from 9-12 on Thursdays, to 10-1 on Thursdays. I am still working on Wednesday's (10-31-18) minutes. I'm just waiting for the rest of the reports. Activity Day was eventful, good job, Justen. As a reminder, I will be volunteering for the Thanksgiving Food drive and Study Jams, I haven't chosen what times though.

Sincerely,
Waldo French

[Waldo French](#)
Executive Assistant
Student Leadership Council
Linn-Benton Community College
541-220-9203

Christina Fredrickson: Co-Executive Assistant

Put Introduction Here,

Put Body Here- which should include current information of SLC tasks oriented with your jobs, how your office hours went, ideas, important notes for everyone to know, dates, etc.

Personal “notes” can be put here, but are not necessary.

Sincerely,

Christina Fredrickson

Christina Fredrickson

Executive Assistant

Student Leadership Council

Linn-Benton Community College

Francesca Jacquez: Benton Center Coordinator

Hola!

I have been in contact with the Benton center about dates and times for the Study Jam, which I will report to team on Tuesday when we meet. I have also been in contact with the Benton Center about holding a register day for the students there. This will be to increase awareness of registration and encourage more students to register early. I am looking at doing this the day after registration opens.

Regards,

Francesca Jacquez

Francesca Jacquez

Student Leadership Council

Linn-Benton Community College

5413731605

Carina Lindsey: Lebanon Center Coordinator

Hey everyone,

This week has not been incredibly productive for me. The team and I are still working on budgeting before the biweekly meeting on Tuesday. I found a coffee maker for the Lebanon Center for Study Jam and will be going to a grocery store before Tuesday to find prices on food items. I also might be able to get some hours in on phone banking. Have a great weekend, and for everyone who has midterms next week, good luck!

Alaizha Wills-Browne: Event Planner

Hello all!

This week has been very busy. Although, I have had time to plan more on the budgeting and I've gone to Costco and Fred Meyer to compare prices and recorded them. We just got the email a few days ago about the times we are extending the hours for the learning center which is 2 hours each day. I'm definitely looking forward to planning and working together to plan study jam this week and hope all goes well!

Andrew Middleton: Event Planner

Hello everyone,

This week I've been attending meetings and furthering my knowledge on the ongoing in the slc office. Also I've been working on a budget excel sheet for the study jam based on proposed food items.

Sincerely,

Andrew Middleton

Guadalupe Ruiz: Event Planner

Put Introduction Here,

Put Body Here- which should include current information of SLC tasks oriented with your jobs, how your office hours went, ideas, important notes for everyone to know, dates, etc.

Personal "notes" can be put here, but are not necessary.