

# Events Task Force Meeting

**19th, November, 2019**

Called to Order at 12:05 pm

Adjourned at 12:40pm

## ***Members Present:***

1. Juan Ortiz- Chief Event Planner
2. Nathali Coyazo
3. Yulissa Gonzales
4. Preciosa Cantu
5. Marissa Miles

## ***Advisors and Guests Present:***

1. Anais Ortiz

## **Consent Agenda:**

moves to approve the agenda and pass past minutes; seconds.

moves to approve the agenda; seconds.

moves to pass past minutes; seconds.

## **Hearing of Guests and Special Reports:**

## **Action Items, Motions, and Other Votes:**

## **Discussion Item:**

- Study jam
  - Yulissa spoke to michelle about study jam in lebanon center
  - Lebanon center: Will there be pizza? Free printing? Tutors? Last year only around 10 people showed up. Hours were from 10am-3pm and flyers need to be more specific
  - Lebanon and Benton: \$250 each for snacks not including printing. Snacks= cheese sticks, cuties, trail mix, chips, muffins, juice, 2 pizzas for each center
  - Budgeting for study jam in albany campus. \$650 for food, printing will be free (not paid by SLC)
- Printing process
- Jeff davis on the LBLB
- LBLB
- Team Bonding

**Weekly Task Reports:**

**Announcements & Reminders:**

- a. Weekly Task Reports & Office hrs due every Friday
- b. Check the white board in the SLC Office
- c. Go to your council/committee meetings
- d. Volunteer list
- e. Thanksgiving Food Drive