

Section A. Instructions for sending an International wire to Linn-Benton Community College

1. Write student's name and LBCC id number in the spaces provided in **Section B**.
2. Take this form to the bank from which you will be wiring your funds. The wiring bank will need the information which is provided in **Section B** in order to complete the wire.
3. Follow your bank's procedures in regard to transferring money from your account.
4. When your wire transfer has been arranged, complete **Section C** of this form and keep a copy for yourself.
5. Fax form to 001-541-917-4327 or email (PDF file) to wheelles@linnbenton.edu.

Section B. The following information will be required in order to send an International wire to Linn-Benton Community College:

Beneficiary Name: Linn-Benton Community College
Enrolled Student: _____
Student ID Number: _____
Bank Name: Bank of America
Bank Address: 222 Broadway, New York, NY 10038
Bank Routing Code: 026 009 593
Bank Account #: 4850 0327 1406
Swift Code: BOFAUS3N

Section C. When wire has been arranged, complete this section and send this entire page to wheelles@linnbenton.edu or FAX to 001-541-917-4327.

Starting month/year: _____

What country will wire come from? _____

Contact person (email): _____ (in case of problem with wire and/or to confirm receipt of wire)

Amount of wire: _____

Date wire sent: _____