

WHEN THE EVACUATION ALARM SOUNDS:

- Go to the nearest safe exit and assemble outside at the evacuation assembly point. Avoid traffic lanes that may be used by emergency vehicles.
- **DO NOT re-enter buildings** until the All Clear Signal is given or told to do so by an emergency responder, Building Emergency Coordinator (BEC), Ginger Peterson, Linda Carroll or an LBCC Public Safety Officer.
- Report any trapped persons to the BEC, Campus Public Safety Officer or an emergency responder.
- If it is safe to do so, turn off computers, coffee pots, and gas shut-offs.
- Assist those who need help evacuating.
- Take your purse/wallet and keys with you.

WHEN THE SHELTER IN PLACE ALARM SOUNDS:

- Go to the designated Shelter In Place location for your building and floor
- Lock and seal the room
- Remain in place until the all clear is announced
- Evacuate the building when "All Clear"
- For details about Shelter In Place refer to <http://www.linnbenton.edu/go/emergency>

DRILLS:

Instructions will be given before each drill. **TREAT EVERY ALARM AS A REAL EMERGENCY.**



EMERGENCY PHONE NUMBERS:
For assistance in a medical emergency, call 911 or 9-911 or the local emergency number listed below:

FACILITIES ext. 4720 or 541-917-4720	EMPLOYEE ASSISTANCE PROGRAM (EAP) 800-395-1616 www.myrbh.com/
AMBULANCE 911 OR 9-911	FIRE 911 OR 9-911
CAMPUS PUBLIC SAFETY ext-411 or 541-926-6855	HAZARDOUS SPILLS 911 OR 9-911 & Notify Public Safety
NATURAL GAS LEAKS 1-800-882-3377	CARDV Center Against Rape & Domestic Violence 541-754-0110 1-800-927-0197
POISON CONTROL 1-800-222-1222	LEBANON POLICE Emergency 911 or 9-911 Non-Emergency 541-451-1751
PUBLIC HEALTH DEPARTMENTS Linn County 541-967-3888 Benton County 541-766-6835	SERVICES TO CHILDREN AND FAMILIES Linn County 541-967-2060
CRISIS LINES Linn County 541-967-3866 or after hours 1-800-304-7468 Benton County 541-757-2299 or after hours 1-888-232-7192	

WHEN YOU CALL:

1. Identify yourself and the specific location of the emergency.
 - Give the street address, 300 Mullins Drive, Lebanon, Oregon
 - Explain what happened
 - Be factual
 - Stay calm
2. Identify what type of immediate help is needed.

STILL NOT SURE WHAT TO DO?

If you are concerned about a security or safety situation not addressed in this brochure, ask your supervisor or phone Campus Public Safety at 541-259-5799 or 541-936-0631.

LBCC is an Equal Opportunity Institution

HOC
Campus Public Safety
Phone Number
Day 541-259-5799 or
Cell 541-936-0631
Night/Weekend
or to speak directly to the
Campus Public Safety Officer
541-926-6855

LBCC EMERGENCY PROCEDURES



