

**LBCC Facility Use Fee Schedule
Effective July 1, 2023**

Linn-Benton Community College Locations			Schedule A – Non-Profit		Schedule B - Private	
Albany Campus	Capacity	Hourly	Daily	Hourly	Daily	
<i>Activities Centers</i>	<i>Baseball Field</i>		65	385	80	480
	Disc Golf Course		25	145	30	180
	Gym		65	400	80	500
	Locker Rooms (Flat Rate)			20		25
	Staffing Fee		30 per hour			
	Multipurpose Room (Aerobics)		25	145	30	180
	Sand Volleyball Courts (4 Courts Available)		25	145	30	180
	Athletic Field		30	190	40	240
	Northwest Sports Field		30	190	40	240
	Track Field		30	190	40	240
	Pickleball Court	Need to contact Albany Parks and Recreation. Use of any other areas of campus must be scheduled through the college.				
<i>Banquet Room</i>	Commons Dining Room	250	105	625	130	780
	Commons Dining Room – East	160	55	335	70	420
	Common - Lecture/Speaker	560	130	800	165	1000
<i>Classrooms & Labs</i>	Classroom – Small	25-30	30	185	35	230
	Classroom – Large	40+	40	240	50	300
	Computer Lab – Small	14	45	265	55	330
	Computer Lab – Large	22	55	345	70	430
<i>Conference Rooms</i>	Cascade View A	20	50	290	60	360
	Cascade View B	28	50	290	60	360
	Cascade View A & B	40-54	65	385	80	480
	Boardroom	36	65	385	80	480
	Fireside	40-81	65	385	80	480
	Vineyard Mt.	40-57	65	385	80	480
	Mt. Jefferson	24	50	290	60	360
<i>Lecture Halls</i>	Forum 104	395	70	430	90	540
	Forum 115 or 113	80	55	335	70	420

Other Facilities	CTE Plaza Courtyard/Pavilion		65	400	80	500
	Main Courtyard		55	345	70	430
	Fountain Courtyard		55	345	70	430
	Parking Lots		55	345	70	430
Russell Tripp Performance Center						
Base Package: Up to 3 wireless handheld mics - Standard wash lighting - A/V jack for house sound system (remote playback) - 2 tables, 6 chairs; podium (no mic/AV in podium) - Stage apron only (curtain closed) - Use of 456-seat auditorium, lobby, free parking, etc.		456		240		300
Additional services (not included in base package)	Additional handheld mics/podium mic		20 Each			
	Wireless lapel mic		20 Each			
	Concert shells (full set):			200		250
	Risers (each):			185		230
	Sound, and board playback:			25		30
	Video screen/projector (if available):			65		80
	House projectors (w/o staffing)			40		50
	Marley dance floor:			120		150
	Piano (upright):			60		75
	Piano (9' grand)			140		175
	2 dressing rooms (w/ bathrooms), & 1 green room			20 Each		25 Each
	Additional green rooms			40/Hour		50/Hour
	Music stands (up to 40)			30 for a set of 20		
	Chairs (up to 60 total)			30 for a set of 20		
Box office services:	10% of ticket sales or \$100, whichever is higher					
Benton Center	East Lawn		30	185	40	230
	North Courtyard		30	185	40	230
	Classroom #121	14	35	220	45	275
	Small Classroom #104, 105, 205	24	40	240	50	300
	Atrium/Lobby	100	80	480	100	600
	Fitness Center #130	100	50	300	65	375
	Large Classroom #204	60	50	295	60	370
	Conference Room #232	12	35	220	45	275
	Large Classrooms #234, 244	40	50	290	60	360

	Small Classroom #236	25	40	240	50	300
	Small Classroom #246	30	40	240	50	300
Chinook Hall	Conference Room #107	20	30	190	40	240
	Large Classroom #111, 112	38	50	290	60	360
	Conference Room #201	16	30	190	40	240
	Small Classroom #202, 203	24	40	240	50	300
	Study Room #206, 207	6	30	190	40	240
	Large Classroom #212, 213	38	50	290	60	360
	Large Lecture Hall/Community Room #111/112	80-100	80	480	100	600
	Atrium/Lobby	100	80	480	100	600
	Parking Lots		55	345	70	430
Healthcare Occupations Center	HOC - 130	73	65	385	80	480
	HOC - 150	40	50	290	60	360
	HOC - 150 No Tables	150	65	385	80	480
	HOC - 151	40	50	290	60	360
	HOC - 151 No Tables	137	65	385	80	480
	HOC 150/151	80	65	385	80	480
	HOC 150/151 No Tables	287	85	510	105	640
	Lobby		35	220	45	275
	Conf Room 200	12	35	220	45	275
	Meeting Room C	6	35	220	45	275
Lebanon Center	Small Classroom	18-20	35	220	45	275
	Large Classroom	32-36	35	220	45	275
	Computer Lab	30	35	220	45	275
	E Linn Resource room		35	210	45	265
	E Linn Lobby		30	185	40	230
	E Linn Center 201C	6-10	30	200	40	250
	E Linn Center 218 - Small	30	35	220	45	275
	E Linn Center 218 - Large	40+	45	255	55	320
	E Linn Elkins Annex - Building	50-60	50	275	60	345
	E Linn Elkins Annex - Small	20-Oct	35	220	45	275
	E Linn Elkins Annex - Large	40+	45	255	55	320
Media Equipment	AV Package: Projector or TV, Computer or Laptop connection, Screen, in-room sound system.				20	120

	AV Package Add-Ons: Includes: Wireless Microphone, Room Camera: AV packages are only available in certain locations. packages are only available in certain locations.			15	90
	Wireless Microphone System Includes one wireless microphone (handheld or Lapel) *			15	90
	Additional Wireless Microphones			10	60
	Basic Webcam				20
	Video Projector			15	90
	PA System: Includes 1 speaker and 1 wireless handheld microphone.			15	90
	Projection Screen (Portable)			5	30
	Rear projection Screen (10-feet)				100
	Additional Dress Kit for Screen				50
	Tech support by Media Technician	75 first hr. - 20 for every 15 min			
	After hours rate			110	
Custodial Services	During Business Hours Hourly Rate		30		50
	After Hours Hourly Rate (Nights & Weekends)		60		100
Additional Staffing Costs	Professional/Technical staffing		30/Hour < 8hrs < 45/Hour		
	Additional support staff		15/Hour < 8hrs < 25/Hour		
	Security		45/Hour		

1. Usage over 8 hours/day will be charged at the hourly rate.
2. \$2.50/hour/computer usage fee in addition to room rental.
3. Supervision is generally required for gymnasium activities
4. Additional fees may apply based on event needs.
5. A sponsoring organization will be held accountable for damages or excessive cleaning costs.

Direct costs may be charged for:

- Equipment (media and other)
- Energy when the event occurs outside College's regular schedule
- Labor for scheduling, custom installations, room set-up, event supervision, opening/closing, and janitorial

Catering charges will be a separate

Deposits of 50% of the estimated room rental fee may be charged

Cancellation fees may be charged if a cancellation notice is received after the published timeline

Fees are based on room occupancy, the time required to set up and break down, and fees at similar facilities in the area.