



**Minutes of Board of Education Meeting
March 15, 2023
Albany Campus, Boardroom**

Board of Education members in attendance

Kristin Adams (Chair), Jeannie Davis (Vice Chair), Dick Running, John Sarna, Sherlyn Dahl, Stacie Wyss-Schoenborn, and Jeff Davis

Staff and Representatives in attendance

Lisa Avery, Ann Buchele, Sheldon Flom, Verna Wise-Matthews, Jason Dorsette, Deron Carter (Faculty), Kimberly Kopplien (Classified), Susan Morre' (PTFA), Danae Fouts (SLC), and Elizabeth Droscher

Guests in attendance

Jess Jacobs, Director - Accounting & Budget; Angel Dorantes, Latino Outreach and Retention Manager; Heather Mercer, Executive Director, Human Resources Development and Support and Scott Rolen, Director, Human Resources Development and Support

REGULAR MEETING

The regular meeting was called to order at 6:00pm

CHANGES TO THE AGENDA – Chair Adams noted no changes to the agenda.

CITIZEN COMMENTS – Chair Adams noted no citizen comments were submitted for this meeting.

BOARD CHAIR COMMENTS - Chair Adams welcomed everyone to the meeting

INTRODUCTIONS – Introduction of Angel Dorantes, Latino Outreach and Retention Manager and Heather Mercer, Executive Director, Human Resources Development and Support

STRATEGIC ACTIVITY

- 1) Board Representative Reports:
 - a. **OCCA** – Dr. Sarna shared that he, along some LBCC staff and students, attended the OCCA Legislative Summit held in Salem last week which focused on education, training, and funding for community colleges. The next day, students, staff, and Dr. Sarna had an opportunity to meet with local legislators.
 - b. **ACCT** – Dr. Sarna did not have anything to report.
 - c. **Foundation** – Dr. Davis shared there is still work being done on the Lebanon building and other funding opportunities.
- 2) Campus Representative Reports:
 - a. **Classified** – Kimberly Kopplein did not have anything to add to her report. Mr. Running shared a reminder to the Board to attend the ATTC Open House being held in May. Elizabeth Droscher will share details on this event with the Board. Ms. Wyss-Schoenborn noted the custom CTE math courses.

- b. **Faculty** – Mr. Carter shared that this is his last board meeting as his term as President is ending. He reported that Claire Burke is the President-Elect and will be attending future meetings. Mr. Carter shared faculty reaction to the recent announcement of staffing reductions. The Board thanked Mr. Carter for his service as President of the Faculty Association. Ms. Wyss-Schoenborn congratulated Kanoe Bunny on receiving the Western Regional Educator Network award.
 - c. **PTFA** – Ms. Morre’ echoed Mr. Carter’s statements of faculty reaction to staffing reductions. Dr. Sarna inquired about part-time faculty health care benefits and bills in-session. Ms. Morre’ answered to satisfaction. Mr. Running noted that he enjoys the employee spotlights included in the report.
 - d. **SLC** – Miss Fouts shared that the election process has been completed for the incoming SLC team. The new team will be introduced and sworn in at the next Board meeting. There are still two vacancies that are open. Miss Fouts thanked everyone who has attended the SLC meetings and shared information. She also reported on the recent visit to the Oregon State Capitol and student stories. Miss Fouts asked to keep students in focus when considering tuition increases. Ms. Dahl and Dr. Sarna appreciated the student input included in the report regarding tuition increases.
- 3) **Presidential Equity Report** – Mr. Dorsette wished a Happy Herstory month. Mr. Dorsette introduced Mr. Dorantes to share recent efforts being done for Equity, Diversity, and Inclusion. Mr. Dorantes shared that in 2024, Latino families will be engaged in informing and educating about opportunities at LBCC. This is to increase awareness of LBCC programs and where to receive information. Mr. Dorantes reported on the development of a high school leadership conference. Local high schools will be invited to this one-day event. Lastly, he highlighted the United States Hispanic Leadership Institute (USHLI) conference that five students recently attended in Chicago, IL. A video was shared of the students’ experience and stories. The Board had follow up questions on the conference which were answered to satisfaction.

FIDUCIARY ACTIVITY

- 1) **Consent Agenda – Mr. Running moved to approve the Consent Agenda. Ms. Dahl seconded. Motion to accept the Consent Agenda was approved unanimously. (7,0)**
- 2) RES 27-23 - Proposed Tuition Increase for Academic Year 2023-24 and RES 28-23 - Proposed General Fee Increase for Academic Year 2023-24 were presented by Mr. Flom and Mr. Jacobs. Mr. Jacobs gave a presentation that include a narrative, budget update, tuition and fees breakdown, and discussion. The narrative included a review of last year’s expenditures and revenues in addition to expenditure and revenue projections. Mr. Jacobs shared a budget update from the January Board presentation. This update included ERC funding status, anticipated state funding, and an enrollment report including a projection for spring term. Mr. Jacobs shared a five-year projection model with updates. Mr. Flom shared an explanation of the revenue and expenses including an approximately \$3 million anticipated operating loss. Mr. Jacobs shared the proposed increases in tuition and fees for athletics, student activity, technology, and transportation and safety. The proposed increase to the general tuition rate is 6.00%. With the increase in fees the total increase in the tuition plus mandatory fees is 6.62% per credit hour. Mr. Jacobs shared a comparison of other community colleges and how LBCC compares with tuition rate. The Board had questions regarding the proposed increases as well

as what other resources are available to students to offset educational expenses. The questions were answered to satisfaction. **Mr. Davis moved to approve RES 27-23 - Proposed Tuition Increase for Academic Year 2023-24. Ms. Wyss-Schoenborn seconded. The Board stated this is a hard conversation and did not like having to increase tuition. Motion to approve RES 27-23 - Proposed Tuition Increase for Academic Year 2023-24 was approved unanimously. (7,0)**

Dr. Davis moved to approve RES 28-23 - Proposed General Fee Increase for Academic Year 2023-24. Ms. Dahl seconded. Motion to approve RES 28-23 - Proposed General Fee Increase for Academic Year 2023-24 was approved unanimously. (7,0)

Dr. Avery shared that this will continue to be monitored for any possible additional legislature support for a possibility to lower this increase proposal.

RES 29-23 - Roof replacement project (single roof option) and RES 30-23 - Roof replacement project (two roof option) were presented by Mr. Flom. Mr. Flom stated that the approval is for either RES 29-23 (single roof) or RES 30-23 (two roof option). Two options are presented for Board consideration based on Board preference for funding. The single roof option is for Willamette Hall. The roof has failed and needs to be replaced. The two-roof option will include Willamette Hall as well as Calapooia Center. This roof on Calapooia Center has not failed yet but is starting to and this building houses the Culinary Arts program on the second floor. Mr. Flom also stated that in speaking with the contractor there is a potential savings to do both roof projects now due to increase in materials cost per quarter. Mr. Flom reviewed funding plans for the project(s). **Dr. Sarna moved to approve RES 30-23 – Two Roof Option. Mr. Running seconded. Motion to approve RES 30-23 – Two Roof Option was approved unanimously. (7,0)**

RES 29-23 – Single Roof Option was withdrawn.

- 3) Introduction of 1000 Board Policies – Mr. Rolan and Ms. Mercer introduced the 1000 Board Policy series. Two Board policies will not be included in this review cycle. These are the College Mission Statement and College Values, as they are currently being vetted by college-wide groups to determine revisions needed. Mr. Rolan shared he will be retiring on April 3 and Ms. Mercer will be bringing the policies forward next month. Please send any edits to Ms. Mercer.
- 4) **Administrative Reports**
 - a. **President’s Report** – President Avery shared a summary of the presentation to the House Higher Ed Committee. President Avery shared that a student accompanied her to speak to the committee and that it was well received. President Avery shared she will be testifying again throughout the spring. Lastly, President Avery shared that the incoming SLC President may be appointed as a Student Commissioner to HECC.
 - b. **Academic & Student Affairs** – Dr. Buchele shared an updated on a Strategic Initiatives funded project. This effort has students contacting students who should be registered for classes and have not done so. This project has been in process for two years and has been a success. Dr. Buchele shared an update on the positive impact of this initiative. Dr. Buchele also shared an update on the progress of the LBCC Mission Statement Revision Project.

- c. **Institutional Advancement** – Ms. Wise-Matthews shared that May 10 will be Give Day. Focus for fund collections will be the Emergency Fund for Students. Ms. Wise-Matthews also noted that the annual gala will not be held this year.
- d. **Finance and Operations** – Mr. Flom gave an update on bond projects. Ms. Dahl inquired about percentage of students who apply for financial assistance. Dr. Buchele answered to satisfaction.

BOARD OF EDUCATION REPORTS

The Board shared that they take tuition increases very serious and the impact it will have on students. These are hard decisions that are not taken lightly. The Board's focus is to ensure that LBCC has a long duration, remains healthy and strong, and continues to add value to the community for years to come and for future generations.

The Board thanked Mr. Rolan for his work at LBCC.

Adjourned Regular Session at 7:39pm

Board Chair

Clerk of the Board