



**Minutes of Board of Education Meeting  
February 15, 2023  
Zoom**

***Board of Education members in attendance***

Kristin Adams (Chair), Jeannie Davis (Vice Chair), Dick Running, John Sarna, Sherlyn Dahl, Stacie Wyss-Schoenborn, and Jeff Davis - all via Zoom

***Staff and Representatives in attendance***

Lisa Avery, Ann Buchele, Sheldon Flom, Verna Wise Matthews, Jason Dorsette, Deron Carter (Faculty), Edene Ehlers (Classified), Susan Morre (PTFA), Danae Fouts (SLC), and Elizabeth Droscher – all via Zoom

***Guests in attendance***

Virginia Mallory, Director, High School Partnerships

**REGULAR MEETING**

**The regular meeting was called to order at 6:02pm**

**CHANGES TO THE AGENDA** – Chair Adams noted no changes to the agenda.

**CITIZEN COMMENTS** – Chair Adams noted no citizen comments were submitted for this meeting.

**BOARD CHAIR COMMENTS** - Chair Adams acknowledged that February is CTE Appreciation Month.

**INTRODUCTIONS** – None

**GENERATIVE ACTIVITY** – Virginia Mallory, Director of High School Partnerships, shared a presentation on high school partnerships, admissions and recruitment, and recruitment marketing. The presentation included an overview of partnerships, focus on equity and access, and recruitment and outreach efforts.

Ms. Mallory shared a background of LBCC high school partnerships, schools that are served, and dual enrollment program opportunities. The dual enrollment programs are College Now and Campus High School Programs (Early College). Ms. Mallory shared course enrollment information for both programs as well as success rates. One area of note was that seven high school students completed their associate degrees in the 2021-2022 school year.

Ms. Mallory shared biographies for the program’s academic advisor and high school outreach specialist.

Ms. Mallory presented an overview of the program’s equity and access through the high school outreach specialist, virtual advising and equitable access to dual enrollment. Student access is continually assessed. LBCC is working to increase outreach on site at high schools.

Ms. Mallory shared recruitment and outreach activities which included CTE Signing Day, Explore LB, Roadrunner for a Day, Campus Tours, CTE Campus Tours, and many more.

Lastly, Ms. Mallory shared information about the Career-Connected Learning Leadership Group.

The Board asked follow up questions about costs per credit as well as fees which is a cost benefit for students who participate in the high school partnership programs. Additionally, how does a student contact an advisor for more information? Those questions were answered to satisfaction.

### **STRATEGIC ACTIVITY**

- 1) Board Representative Reports:
  - a. **OCCA** – Chair Adams shared that the OCCA had a meeting in February. Meeting highlights included legislative advocacy being done by OCCA and officer nominations for the 2023-24 school year. There will be an OCCA Legislative Summit on March 8-9 in Salem. If interested in attending, please contact Elizabeth Droscher who can assist with registration.
  - b. **ACCT** – Dr. Sarna shared that the ACCT National Legislative Summit was held recently in Washington, DC. Dr. Sarna shared a summary of the summit activities.
  - c. **Foundation** – Dr. Davis shared that the Foundation Board will be holding a meeting next week. The Foundation recently awarded scholarships. LBCC Give Day will be held on May 10. Future events will include Scholarship Appreciation and Ag Center Open House.
- 2) Campus Representative Reports:
  - a. **Classified** – Ms. Ehlers shared Lena Spencer was recognized for a Laserfiche process that she created which is being shared internationally. This process allows the user of the form to see everything in their own language. There are over 170 different languages available in the form. Dr. Sarna inquired about a recent conference for adult learners and asked if any feedback had been shared. Ms. Ehlers answered that, at this time, she is only aware of the information shared in the monthly report.
  - b. **Faculty** – Mr. Carter shared that after visiting with CTE colleagues there has been positive messaging about being able to return to the community post-COVID to talk with students about program opportunities at LBCC. Ms. Dahl shared appreciation for the Civil Discourse video.
  - c. **PTFA** – Ms. Morre shared that she attended Oregon Education Association Community College Council quarterly meeting last weekend where they received an update on the legislative bills that are being heard. Ms. Morre shared that one of the part-time faculty in the LBCC Adult Basic Skills program testified.
  - d. **SLC** – Miss Fouts shared that Rachel Biscoe will be the incoming SLC President and Mark McMahan will be the Vice President. Ms. Fouts reported on the increased number of students who voted in this year’s election. Dr. Davis shared that she likes reading about the events being held and ways to get students engaged.
- 3) Presidential Equity Report – Mr. Dorsette did not have anything to add to his report. Chair Adams asked if new hire Angel Dorantes, LBCC Latino Outreach & Recruitment Manager, has attended a Board meeting for introduction. Mr. Dorsette shared he has not been introduced to the Board yet but this will be done soon.

### **FIDUCIARY ACTIVITY**

- 1) Consent Agenda – Ms. Wyss-Schoenborn noted an error in the minutes where Mr. Davis’ name was not captured correctly in the motion for his appointment to the Board. **Ms. Wyss-Schoenborn moved to approve the Consent Agenda with the name correction in the minutes as noted. Ms. Dahl seconded. Motion to approve the Consent Agenda was approved. (7,0)**
- 2) RES 25-23 – CMGC Exemption - Childcare Center/Benton Center Renovations. Mr. Flom reminded the Board that this is a request for an exemption to the procurement process to seek a construction manager general contract for the Childcare Center and Benton Center Renovation and Agricultural Center projects. Mr. Flom shared that, as required, this was advertised and a public meeting was held on February 2. No one attended this meeting. Additionally, no comments were received by this date. The Board is being asked for approval to

go out for RFP's for this project as well as the Agricultural Center for a competitive bid for those projects. **Mr. Davis moved to approve RES 25-23 as presented by Mr. Flom, Mr. Running seconded. Motion to approve RES 25-23 - CMGC Exemption - Childcare Center/Benton Center Renovations was approved unanimously. (7,0)**

- 3) RES 26-23 – CMGC Approval - Agricultural Center – This resolution explanation was included in the overview of RES 25-23 by Mr. Flom. Chair Adams recused herself from this resolution due to a conflict of interest. Vice-Chair Davis chaired this resolution action. **Mr. Running moved to approve RES 26-23 CMGC Approval - Agricultural Center, Ms. Dahl seconded. Motion to approve RES 26-23 - CMGC Approval - Agricultural Center was approved. Chair Adams abstained. (6,1)**

4) **Administrative Reports**

- a. **President's Report** – President Avery shared she was asked to testify at the upcoming House Higher Ed hearing. She plans to talk about LBCC's role to support the community and the way the college is improving outcomes through Guided Pathways. There are six presidents who were asked to testify. President Avery stated that she also plans to meet with local legislators while in Salem. President Avery shared that it has been nice to have more campus events and to see Board members attending them. Lastly, President Avery shared that Dr. Davis is a nominee for the Lebanon Businesswoman of the Year. Dr. Sarna shared an idea for students to do a practice run of their presentations before they speak with legislators. President Avery shared that a mock conversation time has been set for this purpose.
- b. **Academic & Student Affairs** – Dr. Buchele shared that an invitation has been to the Board to participate in a Zoom conversation on March 1 to discuss the college's mission statement and possible revisions. There are several groups involved in this project and this is an opportunity for the LBCC Board of Education and Foundation Board to give their input, if they choose to attend. Ms. Dahl shared her congratulations to the Nursing Program and their 100% on the NCLEX.
- c. **Institutional Advancement** – Ms. Wise-Matthews shared that she recently met with Oregon State University Thrift Shop who has been providing scholarships to OSU students for the last 70 years. They have decided to expand this opportunity to LBCC students in the 2023-24 school year in the amount of \$24,000 in scholarships. Chair Adams inquired if dual enrollment or only LBCC students are eligible. Ms. Wise-Matthews shared that for this first year both would be eligible.
- d. **Finance and Operations** – Mr. Flom did not have anything to add to his report. Mr. Running inquired about transfers in under revenue in the fiscal report. Mr. Flom answered to satisfaction.

**BOARD OF EDUCATION REPORTS**

- Mr. Running shared a reminder of the 2023 elections and the election process.

**OTHER**

**Adjourned Regular Session at 7:01pm**

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Board Chair

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Clerk of the Board