



**Minutes of Board of Education Meeting
February 21, 2024
Zoom**

Board of Education members in attendance

Stacie Wyss-Schoenborn (Vice Chair), Dick Running, Dr. John Sarna, Sherlyn Dahl, Jeff Davis, and Ron Edwards

Staff and Representatives in attendance

Lisa Avery, Ann Buchele, Sheldon Flom, Jason Dorsette, Claire Burke (Faculty), Kimberly Kopplein (Classified), Steven Broncheau (Advancement), Rachel Biscoe (SLC), and Elizabeth Droscher

REGULAR MEETING

The regular meeting was called to order by Mr. Running at 6:06pm

CHANGES TO THE AGENDA – Mr. Running noted no changes to the agenda.

PUBLIC COMMENTS – Public comment was received by Alisha Port regarding LBCC's discontinuation of the Computer Science Program.

Stacie Wyss-Schoenborn (Vice Chair) joined the meeting at 6:12pm and began chairing the meeting at that time.

INTRODUCTIONS – No introductions were made.

BOARD CHAIR COMMENTS – No Board Chair comments were made.

STRATEGIC ACTIVITY

- 1) Board Representative Reports:
 - a. **OCCA** – Chair Adams was not able to attend the meeting. No report was given for OCCA.
 - b. **ACCT** – Dr. Sarna shared an update on the recent ACCT National Legislative Summit. He was not able to attend but shared that Dr. Avery, Linnea Everts, and Rachel Biscoe were able to attend. President Avery shared that the 2024 ACCT annual meeting will be held in Seattle this fall.
 - c. **Foundation** – Mr. Davis did not have anything to report.
- 2) Campus Representative Reports:
 - a. **Classified** – Ms. Kopplein shared an additional update from Lee LeJanic who reported on an Industry Certified Certification Crosswalk Training held in December 2023. Additionally, updates for Veterans Affairs and Financial Aid were shared. Ms. Kopplein also shared an update from Lena Spencer who announced the American Association for Women in Community Colleges will be opening the Road Runner Clothing Connection at LBCC. Board members were invited to the grand opening on March 6. Mr. Running

inquired about the CTE Signing Day that will be held in April. President Avery shared information about the CTE event.

- b. **Faculty** – Ms. Burke shared an update from the Diagnostic Imaging Department. Two representatives from LBCC, Jennifer Clayton and Ashley Willner, presented at the ACERT (The Association of Collegiate Educators in Radiologic Technology). Ms. Davis shared highlights she enjoyed from the Faculty report and offered congratulations to Amy Burbee on her success with grants. Mr. Running noted the symposium at Pacific Lutheran University included in the report. Dr. Sarna appreciated the Braver Angels information. Mr. Edwards inquired about the imaging program. Dr. Buchele shared information about the Diagnostic Imaging Program.
 - c. **PTFA** – Mr. Whitley did not have any report additions but did want to invite the Board Members to the Part-Time Faculty Association Winter Social on Friday. Mr. Running inquired on involvement from the Part-Time Faculty in attending events and shared his own experience when he was a part-time faculty member.
 - d. **SLC** – Ms. Biscoe shared her experience in attending the ACCT National Legislative Summit. Ms. Biscoe is a Commissioner on the High Education Coordinating Commission and shared an update on work being done. Student Leadership Elections have been completed but results are not public yet. The results will be shared soon. Lastly, Ms. Biscoe shared an update on a campus event. President Avery thanked Ms. Biscoe for attending the ACCT National Legislative Summit and for representing LBCC.
- 3) **Presidential Equity Report** – Mr. Dorsette did not have any additions to the report. Mr. Edwards requested additional information on Equity, Diversity, and Inclusion and what it means for the college. Mr. Dorsette answered to satisfaction.

FIDUCIARY ACTIVITY

- 1) **Consent Agenda – Mr. Running moved to approve the Consent Agenda. Mr. Davis seconded. Motion to accept the Consent Agenda was approved unanimously. (6,0)**
- 2) **RES 15-24 Request for Proposal – Strategic Planning Consultant.** Mr. Flom shared information on this resolution and how proposal was selected. Mr. Running inquired on why this needed Board approval. Mr. Flom shared this was due to the contract price which needs Board approval. Ms. Dahl inquired on the goals for the strategic plan. Mr. Flom shared information that was included in the RFP as well as work that will be done with the selected consultant. President Avery shared that there were some proposals that submitted wanted to do the work remotely only and one of the important focuses of this project includes in-person work. Mr. Sarna asked about the evaluation process of the proposals. Mr. Flom answered to satisfaction. Mr. Edwards inquired on the cost and purpose of the project. Mr. Flom answered to satisfaction. **Mr. Running moved to approve RES 15-24 Request for Proposal – Strategic Planning Consultant, seconded by Ms. Dahl.** Dr. Avery shared that the Strategic Planning project was mandated by the accreditation visit. **Motion to approve RES 15-24 was approved. (6,0)**
- 3) **Administrative Reports**
 - a. **President’s Report** – President Avery did not have any additions to the report. Dr. Sarna stated that it was a good report.
 - b. **Academic & Student Affairs** – Dr. Buchele did not have any additions to the report.
 - c. **Institutional Advancement** – Mr. Broncheau did not have any additions to the report. Mr. Davis commented on the recent grand opening of the Periwinkle Child Development

Center and the event was a great success. Mr. Davis thanked everyone who was involved in the planning of the event.

- d. **Finance and Operations** – Mr. Flom also commented on the Periwinkle Child Development Center Grand Opening. Mr. Flom also shared information on the Benton Center remodel, the courtyard remodel project, and an Ag Center update. Ms. Dahl inquired on the fund balance projection. Mr. Flom answered to satisfaction. Mr. Edwards thanked Mr. Flom for providing information as he learns more about LBCC. Dr. Sarna inquired about the budget process and information that will be shared in May. Mr. Flom shared additional information will be presented at the May Budget meeting.

BOARD COMMENTS

Mr. Running discussed Board policies, specifically BP 2015, and Board Member expectations.

Dr. Sarna inquired about inclusion of Board comments at the conclusion of Board meetings. Dr. Sarna wanted to share that he may not be in attendance of the March Board meeting.

Ms. Dahl shared her experience attending the Periwinkle Open House event.

Mr. Davis shared thanked Sheldon Flom, Jason Dorsette, Terese Jones, and Kristi Collins who were guest presenters at the Education Day for Leadership Corvallis.

Mr. Edwards shared he will continue to become more involved with the college and would like to visit the LBCC Veterans Center soon.

Ms. Wyss-Schoenborn thanked everyone for attending tonight.

ADDITIONAL INFORMATION

Ms. Droscher shared a reminder that the March Board meeting would be held at the ATTC in Lebanon. President Avery shared that a tour of the ATTC facility would be available.

Adjourned Regular Session at 7:08pm

Board Chair

Clerk of the Board