Curricular Issues Meeting Notes  
May 1, 2015

Present: Annette Easdale, and Jennifer Kettermann  Paul Hibbard, Jeanee Reichert, Roger Maurer, Jane Walker, Stacy Mallory, Larry Anderson, Charlene LaRoux, Paul Hawkwood, Deron Carter, Sally Moore, John Jarschke and Tammi Drury

Guests: Kathy Durling

Outlines & Programs for Approval  
Curriculum Management Dashboard  
[Curriculum Management Dashboard Link]

New Program Proposals:  
none

New Course Proposals:  
none

Revised Course Proposals:  
CMA112 - for HR & OC approved  
CRS110 - for Computation & OC - approved

Consent Agenda  
Outcomes Only  
None

Program & Course Approval Timelines & meeting dates  
[Timelines]

Handouts (linked above) - includes 2015-16 CIC meeting dates and program approval timelines and deadlines. Please share this with your departments. It takes approximately 18 months to receive full approval for new programs.

Course Approvals - Next year will be looking at Outcomes revisions for 200 level and CTE courses.
CIC Guidelines Review

CIC Guidelines Link

We are to review these yearly. Some things to consider: Do we need this amount of members, or do we want this breakdown? It was decided to keep the amount of members the same because establishing a quorum is sometimes a challenge even with our large committee. The membership is set up to rotate, but the Chair has not been rotating. John has been Chair for 6 years now. There is value in having experienced members for continuity. Several terms are expiring this year. We will ask Division Deans for replacements unless you would like to continue. Maybe a good choice is to have new members also be from the MAC team. Students appointed by CAO.

Changes

Vote was taken and approved to rotate the Chair off every 2 years.
Chair should have 2 years of experience on the committee. - approved
Membership - Faculty at Large: change one to iLearn and the other to PTF Association Rep. - approved (add PTF and in future will need to see if they should be paid to serve)
List iLearn as a representative - but can do double duty.

Members: Stacy Mallory, move to at large iLearn. Stacy will also serve as chair next year.
John Jarschke yes will return next year
Paul Hibbard yes will return next year

Math Requirements

AAS Computation for 2015-16 clarification of math requirement.
(Handout) Many times it has been misinterpreted. Students need 3 credits of computation. Some thought you could waive it. Computation is required.

New language:
A minimum of 3 credits of computation is required. Some programs may have a specific computation requirement. Refer to program curriculum for the specific required class. If none is listed, take one mathematics course, MTH 060 or higher.

Take at least MTH 060, not just place in MTH 065.
Distributing to deans and will be in new catalog. Good information for DG also.
DG should be careful to use most current information and forms. Is there a system to get instructors most current information? Use Smart Catalog for current information.
Might be a good idea to make yearly advisor updates and distribute during Fall Inservice - Advising Committee.

Final Meeting of the Year - Thanks for all you’ve done
Thank you Sally for the work this year.

Topics for next year
Meeting Dates - OK
Presentation by MAC committee to inform us what to look for. What are they telling departments?
Program Outcomes will be worked on soon.
Review HR (diamond courses CL for AAOT) see if they still apply.
PreReqs will be coming to us from the AAC Subcommittee
Digital Literacy
Reading - getting them to college level
Program Approval - GD issue Steps to Program Approval on CSI website
& Suspensions - notices = 3 yr teach out w/teach out dates, we will look at developing a program suspension form in Smart Catalog - Curriculum Management Dashboard

First Meeting of Fall Term: October 9, 2015

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