Curricular Issues Meeting Notes
October 10, 2014

Present: Dodi Coreson, John Jarschke, Paul Hawkwood, Jane Walker, Roger Maurer, Jayme Frazier, Mary Campbell, Lewis Franklin, Amy Sikora, Andrew Feldman, Sally Moore, Annette Easdale, and Jennifer Ketterman [Quorum was not met.]

Outlines & Programs for Approval
None

Smart Catalog
Smart Catalog is our new system for Curriculum Management and Catalog. The Curriculum Office is currently working with our consultant and developers on the Curriculum Management system and Workflow. Catalog to come at a later date.

The Course Outline Form will be online and will move through the different approvals electronically through Workflow. Curricular Issues will also be able to review documents through the Dashboard. We hope to have the form up and ready to use sometime during the week of October 20. More information and training will be coming in future weeks.

Related Instruction Criteria
The Guidelines are posted to our website.

Timelines
The timelines for course and program approval are posted to the website along with 14-15 meeting dates. The meeting on December 5 will have the heaviest volume of courses and programs to review in the Dashboard. These will be reviewed before the meeting. Bring any questions to the meeting. Please plan to attend and bring your tablets.

Outcomes Revision
The MAC Team is in the process of assisting faculty to review and revise Course Outcomes for courses that are 100 level and developmental. This will require revised COGs. These are due by November 21. If a COG has revised outcomes only, and not anything else, they will be reviewed
by the Dean and the Curriculum Office and be approved by the CIC with a consent agenda. CTE
courses and 200 level courses will be reviewed next year.

Course Outline Form
Themes, Concepts, Issues & Skills

Discussion was held on the need for this portion of the outline form (#12). Do we only need it
for identifying the Related Instruction?
This item was tabled for further discussion.

Next Meeting: Fall Term, Friday, November 7, 2014.